

**Amended Memorandum
Of
Freedom Fighter Shri Rama Nath Khaira Memorial Society
19, Civil Lines Jhansi 284001**

1. The association shall be known as Freedom Fighter Shri Rama Nath Khaira Memorial Society.
2. The Society's registered office shall be located at 19, civil Lines, Jhansi, U.P.-284001.
3. The area of operation of this Society shall be all of India.
4. The objects of the Society are as follows :-
 - a) To establish educational institution as primary, senior secondary and higher educational centers to provide better education to the children and promote and uplift of all sections of the people.
 - b) To establish charitable institution, health care centers, vocational job oriented educational institutions, to establish adult educational centers, to educate illiterates to work for the national integration etc.
 - c) To establish library for all kinds of people irrespective of caste creed and religion.
 - d) To organize conferences, seminars, exhibitions, competitions and distribute the prizes and awards, scholarship, free ships and certificates for the students and other eminent persons of the society engaged in social services, literacy mission or in any other specialized field.
 - e) To prepare students for competitive examinations, to request assistance for poor and orphan children.
 - f) To open educational institutions for training of boys and girls in handicrafts and other beneficial industries also in moral and mental education, impart instruction in painting and fine arts.
 - g) To train boys and girls in Indian physical culture, gymnastic and other indoor outdoor games.
 - h) To absorb, affiliate or amalgamate any other institution which may desire of being so, whose objects may be similar.
 - i) To create Awareness and Provide education to the masses.
 - j) To propagate the spirit of nationalism among the people and therefore taking all steps to memories the names and works of freedom fighters.
 - k) Any other work for the growth of the society decided by the managing committee from time to time.



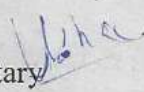
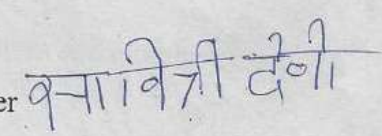
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आयुक्त, माध्यमिक शिक्षा विभाग,
'कमलाग्र', 63/4 भा. वि. को. कॉम्प्लेक्स
मध्य प्रदेश, कायदा-282 002 (उन्नाव)

श्री राधा नथ खैरा
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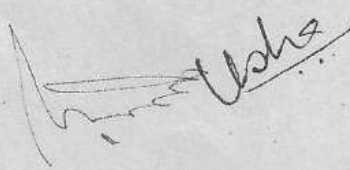
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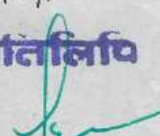
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मध्य प्रदेश, कायदा-282 002 (उन्नाव)

5. The name address and profession of the members of present governing body to whom by the rules of the society the management of its affairs entrusted to as follows

Name and Address	Occupation	Designation	Signature
1. Dr. Vijay Kumar Khaira (MBBS, MBA) S/o Late Shri R. N. Khaira 19, Civil Lines Jhansi	Social Worker, Medical Practitioner	President	
2. Dr. SheelChandra Jain (Ph.D) S/o Late Shri Hari Prasad 19 Vachanalaya Marg Swarankar colony Vidisha (M.P.)	Social Worker	Vice President	
3. Mrs. Usha Mehra (M.Sc.) W/o Shri Satish Mehra 93, Nehru apartment Kalkaji New Dehli 19	Social Worker	Secretary	
4. P.U. Augusthy (M.A., B.Ed, LLB) S/o Shri U.L. Augusthy Prem Nagar Jhansi	Educationist	Joint Secretary	
5. Manish Verma (LLB) 229/1 Mohan Nagar Thattipur Gwalior	Social Worker	Auditor	
6. Dr. Raghvendra Gupta S/o Late Shri Moti Lal Village Narahat Lalitpur (U.P.)	Medical Practitioner	Member	
7. Hameeda Anjum (M.A.) D/o Shri Anjum Jhansvi Sipri Bazar Jhansi	Social Worker	Member	
8. Ms. Savitri Devi W/o Shri K. B. Lal Jhanda Bazar Sehora Jabalpur M.P.	Social Worker	Member	

We the undersigned wish to form ourselves into a society to be registered under the Society Registration Act (XXI of 1860) in pursuance of the above memorandum of association.



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सहायक रजिस्ट्रार
जम्हा सोसाइटीज एवं निगम
ब.प्र.०, झांसी
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Rules and Regulations of Freedom Fighter Shri Rama Nath Khaira Memorial Society 19, Civil Lines Jhansi U.P. [Amended]

1. The Society shall be known as Freedom Fighter Shir Rama Nath Khaira Memorial Society and its office will be located at 19, Civil Lines Jhansi-1, unless otherwise changed.
2. The said Society consists of only the members whose supreme interest is to work for the benefit of the people.
3. There shall be a general Body of the Society which shall be supreme in all matters and the same will be constituted of the following members .
 - (a) Founder members All members whose names are given in the memorandum of the society. The said members will remain as such till their death or they resign.
 - (b) Two persons having repute as Social workers or as experts in the field of education duly nominated by the Managing Committee will also be members of General Body
4. **Eligibility of the membership :** No person except the nominated or its representative will be eligible to become member of the Society. If he is (a) a convict (b) has been declared as insolvent or (c) is of unsound mind.

Removal :

Non payment of Membership subscription of Rs.500/- Par annum or as is decided by the General Body will invite removal of registration of member. Misbehave with the guests or any other member of the society or lack of interest in the cause of the society or being absent in two consecutive meetings without informing the President can be other reasons for the removal/termination of membership.

For termination of membership of General member and Honorary member, the President of the society can take decision. The President is empowered to expel/remove founder member for any of the reasons mentioned in above Para without any notice with the consent of the majority of members of the society.

5. There shall be a managing Committee, herein after referred to as the committee of the Society, which shall be solely responsible for the management and affairs of the institution run by the society.
 - (a) The committee shall be constituted of the following office bearers and members
 - a) The President
 - b) The Vice-President
 - c) Auditor
 - d) Secretary
 - e) Joint Secretary
 - f) Two other Nominated members as Article 3b
 - g) Members



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(b) That the office bearers and the executive members other than nominated members of the committee will be elected by the members of the General body.

(c) That the term of the Managing committee will be that of five years from the date of their election as such. After the expiry of the said period they will automatically cease to hold office except for holding election for a maximum duration of one month within which period they will be deemed to hold office in case of failure of the committee so continuing to hold election within one month from the date of cessation of their office the founder member will assume powers of the committee treat as will hoc committee and they will hold election within three months from thereafter.

Any Vacancy due to any reason will be filled by the President and the managing committee be informed about it in the next meeting.

(d) That the Committee as shown in the memorandum of association will be the first committee of management and the same will hold office for five years from the date of registration of Society.

6. **The Meetings of the general body :** Will be held at least once in a year latest by the end of April on the date fixed by the committee but apart from that the meeting of the general body can be convened at any time on the date fixed by the committee.

7. **The meeting of the managing committee :** will be held at least once in a year on the date fixed by the committee in its earlier meetings in case of adjustment of meeting on account of any cause, the next date will be fixed by the secretary with the permission of the President.

(a) Before calling the meeting of the general body of a clear fifteen days notice will be given to the members before the date fixed for the said meeting, under registered post or thorough messenger.

(b) For calling a meeting of the managing committee a clear ten days notice will be given before the date fixed for the said meeting. The said notice will be sent by the manager to all the members by the post or through the messenger.

(c) An emergency meeting of the general body shall be called by the president within three days from the date of service of notice on the requisition and the notice for requisition should either be served upon the president personally or by registered post.

(d) The urgent meeting of the committee shall be called by the president within two days from the date of the service of notice on the requisition of not less than three members of the committee the notice of which should be served upon the president or by registered post.

8. **Requisition Meeting:** That in case of failure of the president to call meeting of the general body of the committee within the specific time on requisition the founder members will call and hold such meetings.

9. That in case of any vacancy arising in the committee due to resignation or death of any member of office bearer the name shall be filled up by the committee by the majority of votes.



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10. **Quorum :** The quorum of the meeting of the General Body will be 1/3 of the total strength of members and every decision taken in such meeting will be deemed to have been passed in case the same is approved by 2/3 of the members attending and voting.
11. Quorum of the meeting of the committee of the management will be 5 and every decision will be taken to have been passed if it is approved by the majority of members present in the meeting.
12. That in case of equal votes on any matter in any of the meeting of the general body or the committee the person presiding the said meeting will have a casting vote.

13. Power of the Management Committee :

The Duties and Powers of Bundelkhand Gandhi Shri RamaNath Khaira Memorial Society, Jhansi are

- a) Bundelkhand Gandhi Shri RamaNath Khaira Memorial Society 19, Civil Lines, Jhansi is empowered to run the Institution under its own control.
- b) To be responsible charge of all the affairs of the institutions, staff, property and founs.
- c) To control the finance on proper recognized lines all the account of the Society shall be jointly operated by the president and the secretary.
- d) To appoint or to discharge any member of the staff on reasonable causes.
- e) To exercise such powers as laid down in the U.P. Educational code and other states.

The duties and Powers of the President

- a) To be in direct supervisory charge and the controller of the institutions maintained by the Society.
- b) To Suspend any member of the staff, pending the decision of the Society.
- c) To exercise a casting vote.
- d) To regulate the business of the Society.
- e) To delegate such powers as he thinks proper to any member of the Society.
- f) To constitute sub committees for any specific job/task.

The duties and Powers of the Vice President

- a) To assist the president.
- b) To exercise all the powers of the president in his absence, in consultation with the Secretary.

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The duties and Powers of the Secretary

- a) To undertake the full management of the Institution directly under the supervision of the president.
- b) To deal with correspondence, to supervise accounts, to hold negotiations with outside bodies, to supply the requirements of the institutions and to remain in active charge of all the affairs of the institutions.
- c) To grant leave with pay or without to any of the staff working in Society/ Institution unless otherwise specified according to his discretion.
- d) To inspect the institutions.
- e) To be in direct charge of the accounts of the institutions to check and sign cash Book and other registers.
- f) To present reports, complaints, petitions etc at the meeting.
- g) To make the payments of the staff.
- h) Power to call explanations from the staff and if necessary to suspend any member of the staff pending the decision of the Society.
- i) Power to delegate his duties to the assistant manager, to arrange for the meeting of the society to prepare reports etc.
- j) To operate Bank Accounts, to submit reports, registers etc in the General Body meeting.
- k) To exercise such powers as laid down in educational code of U.P. and other states.
- l) To be an ex-officio manager of the institutions established by the society unless the manager is appointed by the society specifically.

The duties and Powers of the Joint Secretary

1. To assist the Secretary.
2. To exercise the powers delegated to him by the Manager during his absence in consultation with the Principal.

The duties and Powers of the Auditor

1. To check the account when delegated by the Association

The duties and Powers of the Members

Member has the right to express their own views and to discuss in the meeting any matter of importance.

And has the right of voting

The Institution : In case if any educational institution is established by the society the secretary of the society working as manager shall have the following powers and duties.

- a) To control, to supervise the institution.
- b) To call for any report from the institution and to take the decision there upon.
- c) To have the power to change the decision taken by the staff working in the institution including the principal.

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The duties and Powers of the Principal

- a) To supervise and to look after the school, the students, discipline etc.
- b) To fix the course of study, to arrange time table, to hold examinations, to give promotions to the scholars etc.
- c) To collect fees and keep accounts, to maintain all registers up to date and to be generally in charge of the school premises.
- d) To administer all school funds such as games ink library etc.
- e) To organize games and extra curricular activities for the betterment of the students and institution.
- f) Shall report to the manager for administrative functioning.
- g) To grant leave to the staff up to 3 days in a month which will not exceed 14 days casual leave in a year and to students for any length of time.
- h) To recommend staff for appointment or increase of payment, to appoint or dismiss menial staff.
- i) To submit to the Manager at the end each school year a confidential report on the work of the staff under him.
- j) To exercise all powers as laid down in the educational code of U.P. and other states.

The duties and Powers of the Head Master

- a) To teach the boys.
- b) To assist the Principal in all his duties.
- c) To supervise and look after the school, its students and discipline etc.
- d) To submit to the Principal the confidential report on the work of the staff, whenever called for.

General Duties

- a) The Society shall follow the rules laid down in the Education code of the state
- b) The Society shall meet at the beginning of each school year to frame amend, modify or to repeal laws, etc and to draft and pass budget for the coming year.
- c) Holidays shall be given according to the departmental list of holidays Local holidays also may be. given at the discretion of the manager
- d) The rate of fees charged shall be fixed by the Society. The departmental rules regarding the realization of dues shall be followed.
- e) Concession in the tuition fees may be given at the discretion of the Society.
- f) No corporal punishment shall be allowed. Harsh behavior on the part of the teachers shall be strictly dealt with All possible courtesy shall be shown to the guardians.
- g) The financial year will be from 1st April 31st March.

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14. The Membership of the managing committee shall be ceased if a member (a) dies (b) resigns (c) declare lunatic in legal way (d) is proved in solvent (e) is punished by a court of law in crime punishable under IPS or (f) is expelled by the managing committee in accordance with the regulation.
15. The General Body will be authorized to amend any rules and regulations of the society as proposed and passed by the two third majorities of the members present. In case of any dispute regarding any matter of the society or the institution or the committee including election, management etc. The decision of the committee among the founder members will be final and will not be questionable in any court
16. The Society will maintain the following records :- minute book, cash book, ledger, stock book and bank account. Society will also maintain fixed assets register, fees register etc which shall be open for inspection for any member of the Society. Accounts of the Society shall be audited by Chartered Accountant at the end of the every financial year and the report given by Chartered Accountant shall be circulated to every member of the society.

Investment of funds/Mortgage of funds :-

The General Body shall also have power to invest the Society money in any Securities or in any other approved manner and also to invest in such manner as may be directed by the Board of Society and from time to time vary the way in which the Society funds may be invested. The society money shall be invested with the Government/any private individuals or firm or association or persons or body of Individuals/NBFC having appropriate CRISIL rating or Banks with the consent of the President

- b) The Society may deposit for safe custody any documents held by them relating to any property belonging to the society under these presents with any bank and may any sum payable in respect of the same. Society may mortgage fund/money or land/building or any other assets for the borrowing purpose, security/Loans from the Bank of Financial institution etc. as decided by its General body with the permission of the president.

17. Conditions :

- a) Income & Property of the Society shall be applied solely towards the promotion of the objects of the society as set forth in the memorandum of association and no portion thereof shall be paid or transferred directly or indirectly to the members of the society. The Society Shall work at no profit & no loss basis.
- b) No Member of the General Body of the society shall be appointed to any salaried office of the society or any office of the society paid fees, that no remuneration shall be given by the society to any member of such governing body except repayment of out of pocket expenses and interest on money lent or rent for premises/demises to the society.



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18. Dissolution of the Organization :-

If anyhow, the society will have to be dissolved all its property and apparatus remaining after setting its debt, loan any other liabilities will be handed over as per the decision taken by the managing body with the consent of the President.

If the General body decides to merge or dissolve the society or otherwise with any other registered society or Trust provided that society is working for the welfare/educational or other social activities etc of similar nature if Resolution of the dissolution is approved by two third majority of the present members of the General body and President of the society.

Dated
Jhansi



We the undersigned certify that the copy of the Rules and Regulations is correct.

Singed & Stamped by registrar
Firms Societies & Chits on
U.P. Jhansi

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सहायक रजिस्ट्रार
उत्तर प्रदेश एन चित्स
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